



## Board of Health of the Canton City Health Department

Regular Meeting  
Monday, April 28, 2014  
@ 12:00pm



**Public Health**  
Prevent. Promote. Protect.

### MEETING AGENDA

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1. Call to Order and Roll Call
2. Approval of Minutes of Meeting Held March 24, 2014
3. Approval of List of Bills Totaling \$179,470.75
4. Consideration of Executive Session
5. Personnel
  - a. Consideration of Approval for LaTisha Culler Going from Part-Time Seasonal to Part-time Casual
  - b. Consideration of Approval for Completion of Probationary Period for Christi Allen Effective 4/28/2014
  - c. Consideration of Approval to Re-Hire Courtney Justice for Summer Part-Time Seasonal Clerk Technician for Environmental Health
  - d. Consideration of Approval to Hire Monique Hayes as a Temporary Part-Time Seasonal Employee for Environmental Health from 5/19/14 - 8/22/14
  - e. Consideration of Approval to Hire Bhavan Shah, MD as a Temporary Part-Time Seasonal Employee for Environmental Health from 5/19/14 - 8/22/14
  - f. Consideration of Approval to Hire Janessa Scott for Temporary Part-Time Casual Employee for Vital Statistics
6. Consideration of Approval of Recommendations of the Hearing Officer for Hearings Held on April 28, 2014
7. Consideration of Approval of Resolution 2014-08 Termination Pay
8. Consideration of Approval of Resolution 2014-09 Adding the Position of Project Coordinator and Amending the Position Classification Schedule
9. Consideration of Approval of Resolution 2014-10 Amending the Travel Clinic Fees
10. Consideration of Approval of the Fiscal Year 2015 Personal Responsibility Education Program (PREP) Grant Budget of \$159,308.87
11. Consideration of Approval of the Following Purchases:
  - a. inSync Electronic Medical Records and Patient Management System from MD on-line at a Cost not to Exceed \$19,900.00 (Fund 1001 and/or 2313)
  - b. 6 Tablet/Laptop Computers at a Cost not to Exceed \$7,000.00 (Fund 1001 and/or 2313)

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**12. Consideration of Approval of Out of District Travel**

- a. Request approval for Pamela Gibbs, Health Service Coordinator, for travel on 5/13/14 & 5/14/14 for a Linkage to Care Database Training and OCPG in Columbus, Ohio at a cost not to exceed \$212.33 (2318)
- b. Request approval for Laura Roach, WIC Director, for travel on 5/8/14 & 5/9/14 for a State WIC Director's Meeting in Columbus, Ohio at a cost not to exceed \$229.47 (2316)
- c. Request approval for Laura Roach, WIC Director, for travel on 5/18/14 - 5/21/14 for the National WIC Association Annual Conference in Pittsburgh, PA at a cost not to exceed \$1,272.50 (2316)
- d. Request for James Adams, Health Commissioner, for travel on 5/19/14 - 5/21/14 for the Ohio Public Health Combined Conference in Columbus, Ohio at a cost not to exceed \$534.00 (1001)

**13. Acceptance of Division Reports**

- a) Medical Director
- b) Nursing/WIC
- c) Laboratory
- d) OPHI/Surveillance
- e) Environmental Health
- f) Air Pollution Control
- g) Vital Statistics
- h) Fiscal
- i) Health Commissioner

**14. Other Business**

**15. Announcement of Next Meeting: Monday, May 19, 2014 at 12:00pm**

**16. Adjournment**